

Employment Application for Yorktown Animal Hospital

DATE _____

APPLICANT INFORMATION:

Name _____
Address _____
Home Phone _____ Cell Phone _____
Email _____

APPLYING FOR:

Full-time Full-time, temporary
 Part-time Part-time, temporary

POSITION WANTED:

Receptionist
 Veterinary Assistant/Kennel

EDUCATIONAL BACKGROUND:

High School: _____ Graduated: () Yes () No () GED
College: _____ Graduated: () Yes () No () Attending

QUALIFICATIONS/SKILLS:

Computer Knowledge: _____

WORK HISTORY: (Begin with the most recent)

Employer: _____ From ___/___/___ To ___/___/___
Address: _____
Duties: _____ Salary _____
Reason for Leaving: _____ Hrs/Wk _____

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Address: _____
Duties: _____ Salary _____
Reason for Leaving: _____ Hrs/Wk _____

Employer: _____ From ___/___/___ To ___/___/___
Address: _____
Duties: _____ Salary _____
Reason for Leaving: _____ Hrs/Wk _____

REFERENCES: Full Name Home or Business Address Phone No.

Occupation

1. _____
2. _____
3. _____

EMPLOYMENT APPLICATION QUESTIONNAIRE

HAVE YOU EVER WORKED FOR A VETERINARIAN BEFORE? () YES () NO
IF SO WHERE, AND WHAT WAS YOUR JOB TITLE? _____

DO YOU ENJOY WORKING WITH THE PUBLIC? () YES () NO

DO YOU OWN ANY PETS? () YES () NO

- Please list:
1. _____
 2. _____
 3. _____

HAVE YOU EVER BEEN DISCHARGED BY AN EMPLOYER? () YES () NO

If so, give: Employer _____
Address _____
Reason for discharge _____

WOULD YOU HAVE ANY DIFFICULTY LIFTING A 35 POUND ANIMAL INTO A CAGE 4 FEET OFF THE FLOOR? () YES () NO

WHAT SALARY & FRINGE BENEFITS WOULD YOU EXPECT AFTER 1 YEAR EMPLOYMENT?

WHY DO YOU WANT TO WORK IN A VETERINARY HOSPITAL?

DO YOU EXPECT TO BE OUT OF TOWN ANY SPECIFIC HOLIDAYS? () YES () NO

ARE YOU ABLE TO DO YOUR SHARE OF WEEKEND PET CARE? () YES () NO

WHY SHOULD YOU BE SELECTED FOR THE NEXT AVAILABLE OPEN POSITION?

DO WE HAVE YOUR PERMISSION TO CHECK YOUR REFERENCES? () YES () NO

SIGNATURE _____ DATE _____

THIS APPLICATION WILL BE HELD ON FILE FOR 6 MONTHS FROM THE DATE OF APPLICATION.

ADDITIONAL INFORMATION

Are you a Citizen of the United States? () Yes () No

If you are not a U.S. Citizen, does your Visa or Immigration status permit lawful employment? () Yes () No

Have you served in the U. S. Armed Forces? () Yes () No

Branch _____ From _____ To _____

AGREEMENT

I certify, that I have not knowingly withheld facts and/or circumstances that would determinately affect this application. It is agreed that any misrepresentation will be sufficient cause for dismissal from the company’s service if I am employed.

I also agree that said questions shall be the basis of my employment and give you the right to check with my former employers, check the references provided, and conduct a background check.

I hereby release all liability or responsibility to all persons, companies, and corporations furnishing such information.

Signature

Date

This is a drug-free, smoke-free, and vape-free environment.

